



June 27, 2003

To: Dormitory, Quarters and Upholstered Furniture Contractors

Dear Sir:

Enclosed are the revised specification requirements for the Huntsville U.S. Army Corps of Engineers dormitory and quarters furniture needs. (Previous editions of the specification are no longer valid.) In order to enable our Army customers to purchase furniture conforming to the attached requirements, we are requesting contractors who have existing lines of furniture on contract which meet the requirements to identify those lines. In addition, an existing contractor may add a new or modified line of furniture to their existing contract, and a new offeror may offer items for a new contract award which meet the requirements. If a contractor has an existing line of furniture under contract which meets the requirements, they shall:

- Identify furniture line and existing contract number(s).
- Submit completed Construction Material, Design (CMD) sheet for each line offered.
- Submit completed item characteristics list.
- Provide signed and dated certification that the offered casegood, table, and chair items have been tested and passed the applicable ANSI/BIFMA testing. Certification shall also include the date tests were performed. The tests shall not be more than three years old from the date of your application.
- Provide signed and dated certification that the bunk bed conforms to the bunk bed testing requirements in solicitation 3FNH-F6-020002-B for schedule 71 II.

If a contractor is adding a new or modified line of furniture to their existing contract, or a new offeror is offering items for a new contract award, they shall:

- Identify furniture line.
- Submit completed CMD sheet for each line offered.
- Submit completed item characteristics list.
- Provide signed and dated certification that the offered casegood, table, and chair items have been tested and passed the applicable ANSI/BIFMA testing. Certification shall also include the date tests were performed. The tests shall not be more than three years old from the date of your application.
- Provide signed and dated test reports demonstrating the bunk bed conforms to the bunk bed testing requirements in solicitation 3FNH-F6-020002-B for schedule 71 II. Test reports shall be no more than one year old from the date of your application.

Contractors shall submit their packages in accordance with the provisions of their contract modifications clause (i.e., inclusion of commercial catalogs; affirmation that the current applicable contractual terms and conditions are also applicable to these products; or if not contractors must provide commercial sales practice information as stipulated by your contract MODIFICATIONS CLAUSE). It is important that you are in compliance with all aspects of this modifications clause in order to expedite the Army's requirements.

If you have any questions, please feel free to contact either Walter Young, procurement, (703) 305-5235 or Chris Pollock at (703) 305-7342, technical.

We thank you for your interest in this program.

Sincerely,

Marcelles Barr
Director, Household Furniture Procurement Division
National Furniture Center